

NATIONAL ASSOCIATION OF FLIGHT INSTRUCTORS



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Welcome!

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TSA Training: Why it's Important to You



Don L. Stacy

TSA Transportation Security Inspector-Wisconsin

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Broadcast Page

Starts Jul 17th at 8:00 PM EDT

FAA WINGS for CFIs - Why Should I Care?

LiveVideo will appear on this page at the scheduled time.



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About This Course
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Heather Metzler - Presenter
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Earn WINGS! Credit

Course Evaluation

NAFI Educational Foundation Giving

Diagram description: A central screenshot of a broadcast page is shown. To its right is a vertical sidebar with several menu items. Red arrows point from the 'Earn WINGS! Credit!', 'Course Evaluation Link', and 'NAFI Education Foundation Giving' items in the sidebar to three corresponding black boxes on the right side of the page.



Don L. Stacy

- Began with TSA at start-up in 2002
- 23 years Law Enforcement and Security experience
- Aviation Inspector based out of Green Bay, Wisconsin
- Served on flight training provider inspections from Alaska to Florida
- Provides subject matter expertise to other Transportation Security Inspectors across the United States on flight training provider inspections

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49 CFR 1552

▪ Definition - Flight School

Any pilot school, flight training center, air carrier flight training facility, or flight instructor certificated under 14 CFR parts 61, 121, 135, 141, or 142; or any other person or entity that provides instruction under 49 USC Subtitle VII, Part A in the operation of any aircraft or aircraft simulator. The term “Flight Training Provider” (FTP) is all encompassing for this definition.



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Flight Training Providers are regulated under 49 CFR 1552.



Security Awareness Training Programs

- **Flight School Security Awareness (FSSA) Training**
 - Ensure each employee receives initial and recurrent security awareness training, if they interactions with flight school students.
 - Initial/Recurrent: <https://www.aopa.org/training-and-safety/online-learning/online-courses/general-aviation-security>.
 - Alternate training may be completed by covering the topics required under 1552, but you must maintain a record that is signed and dated.

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Security Awareness Training Programs

- **Initial FSSA training:**
 - Each flight school employee hired after January 18, 2005 who has interactions with flight schools students must receive initial security awareness training within 60 days of being hired.
 - If you are not conducting flight training covered under 1552 you are not required to complete security awareness training.



Security Awareness Training Programs

- Recurrent FSSA training:
 - FSSA recurrent training must be given each year in the month of your initial training, month prior or month after. This will give a three month window to complete your recurrent training.
 - Recurrent training must meet 4 minimum updates





Security Awareness Training Programs

- **Recurrent FSSA training minimum updates:**
 1. Any new security measures or procedures implemented by the flight school
 2. Any security incidents at the flight school + any lessons learned
 3. Any new threats to or incidents involving General Aviation (GA) contained on TSA web site
 4. Any new TSA guidelines or recommendations concerning the security of GA aircraft, airports, or flight schools



Security Awareness Training Programs

- **Documentation, recordkeeping, and inspection**
 - A flight school must issue a document to each employee each time the training is conducted.

- The documentation must contain 7 key pieces of information
 1. Employee name and distinct employee number
 2. Date training received



Security Awareness Training Programs

- **Documentation, recordkeeping, and inspection**
 1. Name of instructor
 2. Statement that the employee received FSSA training
 3. Type of training received (initial or recurrent)



Security Awareness Training Programs

- **Documentation, recordkeeping, and inspection**

6. Statement certifying that the alternative training meets criteria in 49 CFR 1552.23 (if used)

7. Signature of the employee and an authorized official of the flight school



Security Awareness Training Programs

- **Recordkeeping requirements:**
 - Flight school must maintain the records for 1 year after the individual is no longer employed
 - A record is required for each employee each time training is conducted

- **Inspection requirements**
 - Must permit inspection of documents by TSA and FAA during reasonable business hours

Verification of U.S. Citizenship or Nationality

- **Flight Schools, Training Centers, or Certified Flight Instructor (aka: FTP) must perform a visual inspection of one of the required documents for proof of status prior to conducting training**
 - Valid, unexpired United States passport;
 - Original or government-issued certified birth certificate of the United States, American Samoa, or Swains Island, together with a government-issued picture identification of the individual;
 - Original United States naturalization certificate with raised seal, or a Certificate of Naturalization issued by the U.S. Citizenship and Immigration Services (USCIS) or the U.S. Immigration and Naturalization Service (INS) (Form N-550 or Form N-570), together with a government-issued picture identification of the individual;





Verification of U.S. Citizenship or Nationality

- **Flight Schools, Training Centers, or Certified Flight Instructor (aka: FTP) must perform a visual inspection of one of the required documents for proof of status prior to conducting training**
 - Original certification of birth abroad with raised seal, U.S. Department of State Form FS-545, or U.S. Department of State Form DS-1350, together with a government-issued picture identification of the individual;
 - Original certificate of United States citizenship with raised seal, a Certificate of United States Citizenship issued by the USCIS or INS (Form N-560 or Form N-561), or a Certificate of Repatriation issued by the USCIS or INS (Form N-581), together with a government-issued picture identification of the individual; or
 - In the case of flight training provided to a Federal employee (including military personnel) pursuant to a contract between a Federal agency and a flight school, the agency's written certification as to its employee's United States citizenship or nationality, together with the employee's government-issued credentials or other Federally-issued picture identification. The FTP must maintain a copy of the contract for inspection by TSA upon request.

Verification of U.S. Citizenship or Nationality

- FTPs must maintain copy of the documents provided for the verification of US citizenship for 5 years; or Individual flight instructors complete log book endorsements in both the instructor's logbook or other record used and the student's logbook as authorized by TSA exemption on October 19, 2004.





Requirements Training Non-U.S. Citizens

- FTPs must register and become authorized to use the TSA on-line web based information program known as Alien Flight School Program (AFSP). The AFSP provider website is located at: <https://www.flightschoolcandidates.gov/fsindex.html>.
- If FTP is not registered, Aliens will not be able to enter into web site under the appropriate school / FTP
- Candidate submits registration information via TSA Candidate website, located at: <https://www.flightschoolcandidates.gov>. After receiving the email containing the User ID and Password information, the Candidates log onto the account and completes the AFSP online training request.
- After the candidate submits the AFSP training request, a payment must be made, then fingerprints are collected and submitted IAW 1552.3(f). Fingerprints can normally be collected at the federal, state or local law enforcement agencies, etc. (see page 56330 of IFR for more options)



Requirements Training Non-U.S. Citizens

- Communication will be via email confirmations from TSA. Flight training is not provided until TSA has informed FTP that the student has submitted all required information, does not pose a risk, or the applicable wait period (Cat 1-more than 30 days; Cat 2- more than 5 days) has expired. **Note: In order for Category 3 training to commence, the FTP must wait to receive the “Permission to initiate Training” email notice from AFSP).**
- When candidate arrives for flight training, take photo of candidate and submit to TSA & keep copy in records.
- Save the required ID documents in the candidates folder with any emails received via the TSA on registered Candidates, per the recordkeeping requirements outlined in 1552. **Note: Records may be kept electronically or in hard copy format.**



Requirements Training Non-U.S. Citizens

- Categories – 1, 2, 3, and 4
- CAT 1 – Regular processing for flight training on aircraft over 12,500 lbs
- CAT 2 – Expedited processing aircraft over 12,500 lbs
- CAT 3 – Flight training on aircraft less than 12,500 lbs
 - [Docket- TSA-2004-19147](#)
 - Defines applicable flight training in aircraft with a MTOW of 12,500 pounds or less
 - (a) The candidate's initial pilot certificate, including a private, recreational, or sport pilot certificate
 - (b) The multi-engine rating
 - (c) The candidates instrument rating



Requirements Training Non-U.S. Citizens

- CAT 4 – Recurrent training on all aircraft
 - Note: Part 61 providers no longer have the option on the AFSP Provider Site to create Category 4 training requests. This is because there are no “recurrent training” requirements under the AFSP for Part 61. Keep in mind that Part 61 providers operate aircraft under Part 91, just as everyone else. Therefore, while most recurrent training requirements Under part 61 are exempt under 49 CFR 1552, compliance is required if the aircraft weighs more than 12,500 lbs MTOW. Any Part 61 FTP conducting recurrent training in aircraft weighing more than 12,500 lbs MTOW, should contact the AFSP helpdesk for instructions on how to register for these infrequent flight training events.

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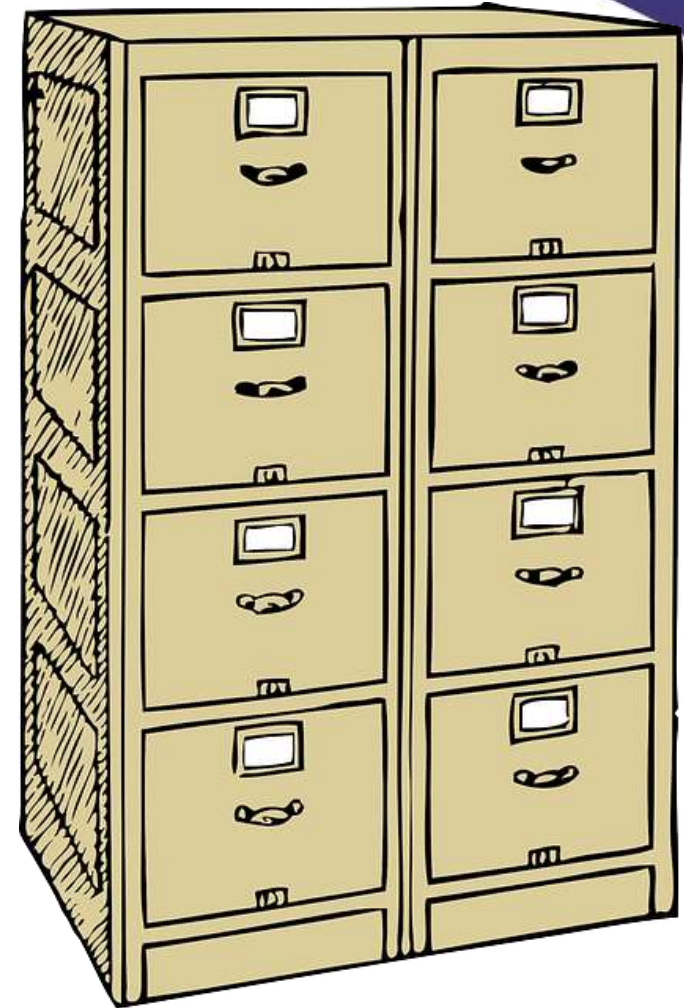


Recordkeeping Requirements

- Maintain documentation for period of 5 years for each candidate
- Copy of the photograph of alien student
- Copy of the approval sent by TSA confirming eligibility for training
- Category 1,2,& 3; copy of information submitted by alien student; copy of current unexpired passport and visa; copy of fees paid.
Note: Most information required will be on request for training & on TSA AFSP emails.

Recordkeeping Requirements

- Category 4; copy of information submitted by alien student; copy of unexpired passport and visa. **Note:** Most information required will be on request for training & on TSA AFSP emails.
- Students who are U.S. Citizens or nationals must have proof of status or have logbook endorsements available for inspection.
- Endorseees of the Department of Defense (DOD) must have a written statement acceptable to TSA from the U.S. DOD attaché in the students country of residence along with a government picture ID of the individual.





Questions???

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Save the Date!

Join us for next month's MentorLIVE, March 17th at 8:00 p.m. ET
Training the Blarney out of Runway Safety



Presented by

Christine Madden, Runway Safety Program Manager, HQ and
Nick DeLottel, Aviation Safety Inspector

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Thanks for Watching!

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